



At Vincent Associates, we understand that unexpected changes to U.S. tariff guidelines can present challenges for your business. As your trusted provider of shutter systems, we're here to help you navigate these complexities with transparency and clarity.

Tariff rates are set by the U.S. Government and are subject to change. While we don't have control over these rates, any tariffs applied to the components we source are determined by our manufacturers and passed through accordingly. What we can control is the level of support we provide you throughout this process.

Our commitment to you includes:

- Delivering timely and accurate updates about any changes that may impact your pricing and procurement decisions.
- Offering transparent invoicing, clearly noting tariff-related surcharges or incorporating them into unit prices as appropriate.
- Assisting you in finding practical solutions to minimize disruptions and keep your operations running smoothly.

Please note that any orders not already within U.S. borders when the new tariffs take effect will be subject to the updated guidelines. To help you stay ahead, we'll continue monitoring these changes closely and provide updates as soon as they're available.

If you have any questions or need further clarification, please don't hesitate to reach out to our team.

We truly appreciate your continued business.

Adam J. Lamb

President

Vincent Associates