



VincentAssociates®

803 Linden Avenue | Rochester, NY 14625

COVID-19 Update from Vincent Associates
May 8, 2020

To our valued Customers, Vendors, and Suppliers,

We want to thank you for your understanding as we continue to work through these uncertain times. As Vincent Associates is an essential business in the Medical Instrumentation and Defense categories, we continue to strive to maintain production. We are, therefore, in operation, making it feasible for work-from-home where possible, and continuing to enact social distancing policies, etc., as mandated, to enable us to manufacture these essential products.

During these uncertain times, delays in our supply chain, may affect our current open orders by increasing lead times. We do apologize for these delays and will continue to provide updates as they are presented. We will, therefore, continue to monitor the situation and will notify our customers as required.

Additionally, in order to maintain our supply of essential products, we require a supply of components that enables us to assemble, test, and ship our products. Therefore, please let us know, if you are a vendor and if your operational measures during this time will affect the parts you supply. As a customer, if you cannot accept products that we are scheduled to ship or if you have additional requirements, please contact us. We will certainly endeavor to assist you where we are able.

Our focus is always on the safety and well-being of our employees, customers, and suppliers. We know that you are dealing with many of the same issues in your locations and we wish for you to stay safe and be well during this difficult time. We will continue to share guidance and information as it becomes pertinent.

As we have done for over 50 years, we will continue to make customer service our #1 priority.

Sincerely Yours,

Stephen Pasquarella
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